

UWIN Work Group Minutes

Work Group: Executive Board Meeting

Meeting Date: March 14, 2002

Facilitator: Bill Young, Cathy Chambless

Minute Recorder: Tamara Keene

Attendees: Alison Lozano, Blaine Petersen, Fraser Nelson, Marie Christman, Michael Deily, Bill Young, Cathy Chambless, Hank Liese, George Julnes, Lynne MacLeod, Matt Knotts, Richard Roberts, Catherine Carter, Mike Richardson, Nonie Lancaster, Teri Johnson, Margot Dana, Linda Asa, Noreen Brown, Rich Little, and Dave Dangerfield

Next Meeting Date and Location

May 2, 2002 at Judy Buffmire Building (1595 w 500 s), from 8:30-11:30am.

Discussions for Future Meetings

Topic and Summary of Discussion

F.A.C.T. (Family Agencies Communities Together) Protocol

Informed Consent

Information sharing became an issue when working with a customer

- 1- Difficult to help holistically a client without all the available information
- 2- Information sharing came into being to help agencies provide and clients receive the best possible service
- 3- Needed to have an information sharing agreement with agencies and laws
- 4- The premise was that nothing was in violation if the sharing was done between state agencies
 - a. Clients have to know that agencies are sharing information
 - b. Informed consent was given to clients to sign to show awareness
 - i. No problems with that on a community level
 - c. Client can “opt out” a particular agency with understanding that they then cannot be provided with as complete services as if they had complied.

Topic and Summary of Discussion

- 5- Division of Substance Abuse is the most stringent of any agency
 - a. The creation of a separate box on the informed consent form that states a specific release to the relevant situation, keeps the consent form and practice in compliance with federal regulations.

Directors need to understand the need for information sharing and what currently exists as a model

- 1- If everyone was required to comply with informed consent, there could be problems with certain agencies
 - a. For Success, sharing across agencies is integral for the integrity of all incentive programs
- 2- Data needs to exist for evaluation to occur
- 3- This is a matter of urgency

Data Sharing between DWS & USOR (power point presentation on the type of data share systems available)

Deliverables

- 1- Archive inter-agency consensus of data to be shared
- 2- Research and recommended technology to support inter-agency sharing
- 3- Create a prototype

Key Strategies

- 1- UWORKS (DWS data base) and IRIS (USOR database)
- 2- Data warehouse technology
 - a. Web-based portal
 - b. Ad hoc reports
 - c. Summarizes and determines trend data

Data Warehousing vs. direct linkage

- 1- Direct linkage limits access to users, always up to date and “fresh”
- 2- Data warehousing allows all information to be accessible, but system operates off of a data copy, and means would only be updated once a week.

Linking Customer IDs

- 1- Could be done behind the scenes
 - a. Assign an arbitrary number instead of relying on the Social Security Number (SSN)
 - b. Using SSN between agencies hasn't been a problem
- 2- Aggregate data is what would be viewed

Topic and Summary of Discussion

Training on Data Entry

- 1- Having information more available is resulting in more correct information

Evaluators

- 1- Need to be able to cater to the specific needs of evaluators so the most correct information can be gathered and analyzed

Legislative Report from Executive Board

USOR

- 1- Operates on 30% state funds and 70% federal funds so impact was minimal
- 2- Only saw cutbacks on state-funded programs

Human Services

- 1- Relies heavily on state funds
- 2- Overall cuts
 - a. 4.6% cut for the remainder of 2002 fiscal year
 - b. 5.0% cut beginning in the 2003 fiscal year
- 3- 7 divisions
 - a. 3.5% - 4.5% cuts
 - i. Largely administrative
- 4- Service reductions
 - a. Valley Mental Health
 - i. Not putting current services "out of service"
 - ii. Not adding new clients
 - b. F.A.C.T.
 - i. 60% budget cuts by 2003
 - ii. Lay offs likely

DWS

- 1- Biggest cut was in the F.A.C.T. program
- 2- Unemployment Insurance will be receiving a 2 million dollar cut

Disability Law Center (non-profit organization)

- 1- Got needed funding for new building for legal aid

Topic and Summary of Discussion

Health Department

- 1- F.A.C.T. was cut
- 2- Nurses at the local level received cuts
- 3- Breuro on ethnic health received cuts
- 4- Administrative Cuts
 - a. Executive Director
 - b. Medicaid
 - c. I.T.
- 5- Medicaid Services
 - a. Dental
 - b. Hearing
 - c. Dietary
- 6- Medicaid Buy-In
 - a. Funding cut from \$500,000 to \$100,000 dollars for yearly operating for 2003 fiscal year
 - i. May mean reducing qualifying poverty level to 125% above, down from 250%.
 - ii. Will allow something to build on for the future

Updates

Medicaid Buy-In

- 1- In July, 120 people will still be eligible
- 2- 38% of current eligibilities will remain if poverty is reduced to 125%
 - a. Not much of an incentive
- 3- UWIN will be able to take information from previous year, and the one coming up and analyze how people are effected
 - a. Emphasizing that this is a long term program
- 4- Employment and related Personal Assistance Services (See hand out)
 - a. Are there other places to get field testing done (CMS) perhaps?
 - b. Who will provide these services?
 - c. How will case management occur?
 - d. What is the definition PAS (Personal Assistance Support)?

Benefits Planning

- 1- New benefits planner for the One Stops in DWS
 - a. Funded through TANF
- 2- Planning proposal for a Benefits Planning Retreat---approved by Executive Board

Topic and Summary of Discussion

Ticket To Work

- 1- August 2003 is when Ticket will roll out in Utah
- 2- Tapes or CD with information on phone conferences
 - a. Vicky Matelle from USOR can request them

Choose to Work

- 1- Rewriting manual
- 2- Finishing up focus groups
- 3- Donna Sato has been assigned to this program from DWS

UWIC

- 1- Using PAR (Participatory Action Research) model
 - a. Focuses on collecting input the following
 - i. Consumers
 - ii. Agencies
 - iii. Providers of said services
 - iv. Staff
 - v. Evaluators
 - b. Focused outcomes are a large factor
 - c. Tracking the progress of each group to assure that they are moving forward
- 2- Progresses in some terms are slow, but direct objectives from the Executive board would assist process.

Supports Delivery Structure

- 1- Are we really making progress as a coalition?
- 2- How do we make progress with the huge task we are facing?
 - a. It is beginning to happen
 - b. Resources have played a factor
 - c. Very different model of system change
 - i. This can be frustrating but will get to a better point once it's understood and accepted by invested parties.
- 3- Compared to other states Utah is way ahead
 - a. Partially due to our approach
- 4- Could creating a more distinct focus help with the progress?
- 5- We need to have an idea from the Executive Board as to a proposed "model" for systems change so when can orchestrate and direct change towards that "model."

Topic and Summary of Discussion

- a. Agreement between all stake holders
- b. Objectify outcomes
- 6- Understanding expectation has been key to moving forward

DOL (Department of Labor) Grant and TA (Technical Assistance) Partnerships

- 1- In progress
- 2- Provides infrastructures and support for DWS
- 3- State to State partnership----grant requirement
- 4- UWIC joined both TA agencies, NHSCD and APHSA, to get a broad view on issues nationwide

Action Steps

<i>Action Item</i>	<i>Responsible</i>	<i>Target Date</i>
Get participating agencies to sign off on an agreement timeline for informed consent and data share. (30 days prior to next meeting)	Cathy Chambless Bill Young	Next Executive Board Meeting
Create a sub-system to expand MDS-HC pilot test group, focusing on mental health and traumatic brain injury consumers.	Dave Dangerfield Catherine Carter	Late April
Send out web sites links to UWIC members with the Ticket information and administrative rules. www.ssa.gov is one informative link.	Blaine Petersen	Next Executive Board Meeting
Get names for participants for the BPA&O purposed retreat. Send referral to Tamara Keene at tkeene@usor.state.ut.us	All Executive Board Members	April 24 is the first planning meeting.
Have all of the directors meet and come to some conclusion concerning the direction with the issue of system change. (Form a shared vision)	All Executive Board Members Evaluators	For next Executive Board Meeting
Rich Roberts will plan to facilitate the next Executive Board Meeting	Rich Roberts	Next Executive Board Meeting
Identify a contact for Michael for consumer focus group of Medicaid issues.	Linda Asa Mandee Buckley	ASAP

Recommendations for GOE Group

Find a singular way to refer to the Medicaid Work Incentives for ease and clarification. (One term instead of many titles that has the same close to same meaning.)