

# UWIN Work Group Minutes

## Work Group: Employment Supports

Meeting Date: January 21, 2003

Facilitator: Ted Loosli and Catherine Carter

Minute Recorder: Tamara Keene

Attendees: Tom Brownlee, Mandee Buckley, Catherine Carter, Sara Hudgins, Tamara Keene, Hank Liese, Ted Loosli, Ron Mecham, Gordon Richins, Jeff Sheen, Bill Young, and Cathy Chambless

Next Meeting: February 19, 2003 from 1:00pm- 3:00pm at the Judy Buffmire Building in the South Conference Room.

### Action Item Updates from Past Meetings

<i>Action Item</i>	<i>Status</i>	<i>Who</i>
Get national information on Service Broker positions and corresponding duties.	There aren't many people who are where [Utah is] at. We are hoping to get information from States from Kansas. Still working on this.	Jeff
Creating a consent form to guarantee premiums paid. Carry forward to action items for this month.	Working on this. Creating consent like form that will be signed by people who come into the program. New EPAS Service Broker will assist with this task.	Cathy Chambless Mandee Doree
Contact workgroup members by phone to keep up to date on their involvement.	Called some and have not made connections. Will do this on a regular basis. (Housekeep task)	Facilitators
DLC Summit	Contacted and invited to the UWIN Annual.	Nonie
Tonya contacting Dr Frieze	We've had a conference call but are trying to address cognitive issues. In process.	Catherine Carter Tonya Keller
Flowchart	Still being updated and modified. Review in general meeting.	Catherine Carter Cathy Chambless Tamara Keene

### Discussions for Future Meetings

Create a checklist that will help people know what to expect and be prepared for while seeking services in the EPAS program. It should mirror the flowchart process, just broken down in to lemans terms.

## Topic and Summary of Discussion

*(\*) Denotes topics with an action item attached to it.*

### Flowchart Discussion

#### 1- Service Broker (Combo box #1)

- a. Any consumer can call a service broker. They will be asked questions so that general qualifications are met before a person can move on through this process.
  - i. Qualify and have a Medicaid card
  - ii. Have a disability
  - iii. Have a job, or good prospect for a job
  - iv. Fill out an application
- b. Could a person be on another program and still receive this service? Could they take part in the support system that is setup since it will also be useful to people who may not qualify or need Medicaid, but the structure could be very helpful. If it's only a Medicaid program it will eliminate some people. Right now it is only a Medicaid program...but what about in the future? A fee for service option perhaps. (\*)

#### 2- Initial Assessment (Box #2)

- a. Need to make sure that all populations are incorporated and represented in assessment tool determination.
- b. The MDS-HC is the tool that the Health Dept will use.

#### 3- Person Centered Planning Meeting (Box#3)

- a. This will involve many people. It is meant to take in natural supports that a person has to utilize. Very comprehensive.
  - i. Consumer
  - ii. Service Broker
  - iii. Personal Attendant
  - iv. Employer
  - v. Case worker
  - vi. Family members

#### 4- Health Care Financing Reviews Plan (Box #4)

#### 5- Consumer Agreement (Box #5)

- a. At this point the consumer can say he/she is not satisfied with the terms and it can move back to Box #3.
- 6- Service Broker Consultation
- 7- Plan Implementation
- 8- Quality Enhancement
  - a. To be discussed and reviewed among the consumer, attendants, and employers involved.
  - b. Every six months HCF will get a review to pre-authorization for the funding.

### EPAS System Goal and Purpose

Are we trying to help people earn more money so they can eventually get off benefits by getting into a situation that the place of employment will offer insurance or more financial means to help the person become more self-sufficient? YES

What are Independent Living Centers role in this overall goal? They used to help a person navigate services. Currently some centers are better at this task than others.

Maine has just developed a Personal Assistance Association to help current attendants and encourage new interest in the field. It seems like this approach will be a national trend in many states.

What about an IOTI grant to train personal attendants statewide? Also to encourage new blood into the pool of attendants?

### Current Status of EPAS Program

1 person is fully operational on the program.

There are 3 others who are in different stages between box #1 and box #3.

Salt Lake Community College is having Work Incentives training series where information is getting disseminated. Average about 50-70 people attend. In fact this is the second run of this training because of the initial interest.

Other statewide trainings have been occurring so more people have access and awareness about the EPAS program.

Could Voc-Eval help consumer access and get employment while the EPAS program qualifies them for supports? (Bill) Yes, it could easily fit if something is built internally. Review Acumen Packet of information should be reviewed among this group. (\*) Evaluate this for gaps.

Could we pilot this program with VR using a fee for service and inter-agency cooperation to get people ready to go, or have them ready for the EPAS program? It will also help ascertain how many people want this service. (\*)

### Next Steps for the EPAS Workgroup

- 1- Create a checklist that would help a consumer know how to travel through the program. Mirrors the process of the flowchart. (\*)
- 2- Discuss these goals with Agency heads. In reference to a pilot program to help jump start the EPAS Program for evaluation and community need.

## Action Steps

<i>Action Item</i>	<i>Responsible</i>	<i>Target Date</i>
See what the possibilities are for other agencies to have access to the EPAS “system” even if the services are not provided for buy Medicaid. (Fee for service type of option.) Consider a pilot program to test.	Bill Cathy	February 19, 2003
Get Acumen paperwork packet and have ready for this work group to review for gaps.	Doree Mandee	For review at February 19, 2003 meeting

## Recommendations for GOE Group

See what the feasibility is to get a pilot program, for fee-for-service, that could serve other agencies with the EPAS program