

# UWIN Work Group Minutes

## Work Group: Employment Supports

Meeting Date: February 19, 2003

Facilitator: Catherine Carter and Ted Loosli

Minute Recorder: Tamara Keene

Attendees: Mandee Buckley, Catherine Carter, Cathy Chambless, Sara Hudgins, Tamara Keene, Ronald Mecham, Sandra Meehan, and Doree Anderson

### Next Meeting Date and Location

March 26, 2003 at the Judy Buffmire Building from 1:00 – 3:00pm in room #300

### Action Item Updates from Past Meetings

<i>Action Item</i>	<i>Status</i>	<i>Who</i>
See what the possibilities are for other agencies to have access to the EPAS “system” even if the services are not provided for buy Medicaid. (Fee for service type of option.) Consider a pilot program to test	Has not been completed yet. This has always been a private system. Is there something that we could provide that isn’t already available?	Bill Cathy
Get Acumen paperwork packet and have ready for this work group to review for gaps.	Have received, and ready to review.	Doree

### Discussions for Future Meetings

Discuss procedures for monitoring use of hours provided by Medicaid.

Have an evaluator present QA tools and surveys to get a better understanding of what is needed.

Discuss a consumer packet that will help guide them through system and make well informed choices.

## Topic and Summary of Discussion

### **Review EPAS web site information and content**

There is some urgency to get the EPAS information updated on the current web site because of a national focus on our program and what we are doing.

Determine what is being collected for Provider Qualifications:

- 1- Information that is required for the BCI check
- 2- What is being used for web links for learning about training to be a service provider

Probably not going to focus on video presentations on the web

Where does the EPAS flow chart belong for content purposes?

### **EPAS Program**

2 people currently participating in program, a few applications are pending.

Serving people statewide, not just Wasatch Front

Next Steps:

Acumen piece

- 1- How to use fiscal agent
- 2- Review packet
- 3- Understand the process from beginning to end

Develop procedures for EPAS customers

### **National Conference Call: World Institute on Disability**

Phone conference to discuss a pilot program done by Dr. Alette Coble-Temple. This study addresses social problems with personal assistants in the work place. Pilot did not focus on people with cognitive impairments.

## Topic and Summary of Discussion

### Acumen Consumer Packet

This packet contains information about the following:

- 1- How to set wages
- 2- How to complete timesheets
- 3- Basic work place issues (Needs to be expanded)
- 4- What issues to communicate to employer

This will be reviewed in more detail and next meeting.

## Action Steps

<i>Action Item</i>	<i>Responsible</i>	<i>Target Date</i>
Obtain a reference key that is used by providers. It has "how to" and information.	Sandra Mehan Cathy Chambless	March 26, 2003
Email World Institute of Disability report to Employment Support work group.	Doree Anderson	March 26, 2003
Gather information to discuss Acumen Packet with work group.	Cathy Chambless Doree Anderson	March 26, 2003