

UWIN Work Group Minutes

Work Group: Employment Supports

Meeting Date: April 28, 2004

Facilitator: Catherine Carter and Ted Loosely

Minute Recorder: Tamara Keene

Attendees: Catherine Carter, Jeff Sheen, Gordon Richens, Cathy Chambliss, Kim Rangoon-Sato, Mandee Buckley, Tamara Keene, Kelly Olsen, and Ted Loosli

Next Meeting Date and Location

June 23, 2004 from 1:00pm – 3:00pm at the Judy Buffmire Building

Action Item Updates from Past Meetings

<i>Action Item</i>	<i>Status</i>	<i>Who</i>
Document solutions to getting people to become personal assistants.	Get update	Leanne
Have Jeff present the QE Survey to this workgroup. (Box 8 on the flowchart)	Going to present today	Cathy (invite) Jeff
Present outreach training plan	In process.	Mandee Nonie
Invite Clair or Fran to come the EPAS meetings from DSPD	Fran is no longer with DSPD. Contact George Keller instead. Left message with Clair.	Mandee
Contact Richard Walker as a part of the Housing Authorities to find out how to learn about work incentives. Consider taking this issue to Olmstead group (Jerry Costly)	Olmstead meeting this Friday, Cathy will talk to them.	Mandee Nonie Cathy

Topic and Summary of Discussion

EPAS Update

- 1- 10 EPAS participants
- 2- 2 EPAS cases pending
- 3- The group of people being served is very diverse, and from various areas, so word is getting out.
- 4- New database for EPAS information collection.
 - a. Case management
 - b. Types of support
 - c. Types of services
 - d. Will have potential for reports to compare data.
- 5- Have access to PACMIS, which allows Mandee to see who is currently Medicaid Qualified/Updates
- 6- Working on clearing up the Acumen claims
 - a. Clarifying the codes
 - b. Helping consumers do paperwork accurately
 - c. Visit with consumers monthly, until things get underway. Then it will go to the 6 month review.
- 7- How large of a case load can one person handle
 - a. New cases are most difficult, getting people qualified for EPAS
 - b. 30-50 cases is probably the max
- 8- There are very few people who have applied and not qualified, because of the proper screen that happens prior to assessments
 - a. Not integrated/not competitive/not enough hours
- 9- Problems and Struggles
 - a. 3rd party liability insurance, and contacting them
 - i. Medicaid will not cover if it shows a 3rd party insurance
 - ii. We need documentation from the insurance, but not sure “how” to get in.
 1. Look to ORS for advice about TPL (third party liability)
 2. Rich Nielson

Topic and Summary of Discussion

- 10- EPAS is still being pushed with the Outreach and Training groups
 - a. Handing out referral forms
 - b. Mental Health Conference, May, in Ogden
 - i. Get a booth/table/display

VMH EPAS Update

- 1- 14 Clients enrolled
- 2- 2 Clients are interested
- 3- 2 Clients who declined the service
- 4- Personal assistants recruitment
 - a. Ongoing advertising at the colleges, online and other misc. places
 - b. Hoping to have a good pool and available
- 5- 13 Personal assistants currently serving this group
- 6- The training modules are working well
- 7- Employment support is creating another position for Benefits Planning position, with tweaks
- 8- Tracking beginning and end wages for VMH EPAS clients
 - a. Looking for continuity and consistency in keeping a job
 - b. Tracking types and occurrences of intervention
- 9- Expecting that the overall services will be less to clients over time, who participates on this program.

Topic and Summary of Discussion

EPAS Quality Enhancements Tools Presentation (refer to handouts)

- 1- Hoping to go through this evaluation with those clients who have been on the program for 6 months this June.
- 2- These have been field tested with Bernie and his PA, Gordon will also review
- 3- There are some individuals who have proxy/guardian assistance. We need to try and get the individual's point of view.
 - a. Or have it clear that if they are getting help, or having another person do it for them because we may not be able to control that. At least we'll know what point of view we are looking at.

2 for 1 Demonstration Project Update

- 1- For people who get SSDI only (title 2)
- 2- 2 year project to test reducing benefits, rather than drop off, beginning at the SGA level
 - a. Gradual reduction
- 3- People may volunteer, and will be assigned to either a test group or control group
- 4- Social Security is looking to Utah, one of four states, to help flesh out the issues with enrolling, recruiting, getting resource information out to the service providers.
 - a. We should have a contract in place within the next month.
 - b. Vermont, Wisconsin, Connecticut are the other three states
 - i. Appropriate infra-structure in place was needed
 - c. Can't award a state more than \$199,999 for the 2 year project
 - i. State needed to have an infra-structure for consideration
 - ii. UWIN will probably have to have some re-structuring to really get this program up and going with the small amount of funds to be received.

Action Steps

<i>Action Item</i>	<i>Responsible</i>	<i>Target Date</i>
See about getting EPAS a table at the Mental Health Conference	Catherine Carter	May 7, 2004
Email Catherine the Employment Personal Assistance Services Satisfaction Survey so they can make it mental health friendly.	Jeff Sheen	May 7, 2004
Get a draft of a letter that can be sent out with the Satisfaction Survey that will help to ensure that the client is completing the survey, rather than a proxy/guardian.	Catherine Carter	May 7, 2004
Contact George Keller at DSPD to find someone from that agency to sit in on the Employment Support Workgroup	Cathy Chambless	June 9, 2004