

# UWIN Work Group Minutes

## Work Group: Employment Supports

Meeting Date: June 5, 2002

Facilitator: Catherine Carter and Ted Loosli

Minute Recorder: Tamara Keene

Attendees: Catherine Carter, Cathy Chambless, Ted Loosli, Gordon Richins, Tonya Keller, Hank Liese, Richard Hatch, Kim Rognon-Sato, Nonie Lancaster, and Mande Buckley

### Next Meeting Date and Location

June 19, 2002 at the Judy Buffmire Building in the South Conference Room from 10:00-12:00pm

### Action Item Updates from Past Meetings

<i>Action Item</i>	<i>Status</i>	<i>Who</i>
Attempt to clearly define what PAS would look like for the mentally ill population	Continuing to meet with agencies and employers who can help to define PAS services and what is most valuable for the system	Catherine Carter
Present issues surrounding PAS Services to Michael Deily	Meeting was held. It was agreed that the program should begin to offer services. Target date was selected as July 1, 2002. Also topics were discussed about qualifications of providers	Cathy Chambless Kim Rognon-Sata Tonya Keller
Brochure updates for PAS Service information	Medicaid Department still uses older pamphlet called <i>Stepping Stones</i> , and <i>Exploring Medicaid</i> (Urban and Rural).	Nonie Lancaster

### Discussions for Future Meetings

Outreach and Training on informative brochure

- Employment PAS
  - o What exists
  - o What needs to be created
  - o Education to consumers who currently or should access this service

Discuss "tie-in" to flow chart

Develop big picture/process

## Topic and Summary of Discussion

What is PAS in the work Place?

Mental Health Concept (handout)

Department of Workforce Services—Get definitions

Rehabilitation—short and long term definitions

- 1- Trying to establish a concrete definition and have a clear view for all potential PAS clients
- 2- Build a matrix on the following ideas with the three concepts/definitions listed above in mind.
  - a. Personal Assistance
  - b. Job Coaching
  - c. Personal Services
  - d. Skill Development Services

Draft of steps needed to start PAS and other working related issues (handout)

- 1- July 1<sup>st</sup> to begin date for providing PAS service
- 2- Program will use MDS-HC qualifying tool for all disabilities except Mental Illness related disabilities
  - a. Will be qualified under a different assessment tool, to be determined
- 3- Gather more information on assessment instruments for people with mental illness who also need PAS to begin and maintain work
- 4- Provider qualifications
- 5- Find willing providers
- 6- Make public notices to begin PAS service program
  - a. Medicaid Newsletter
  - b. Controlled information channels in order to limit participants until program is fully operational
- 7- Use unspent funds to hire someone to help get this program off the ground
  - a. Length of position would be guaranteed for 1 year
  - b. Would like it to continue for at least grant duration
  - c. Working with Human Services to help broaden UWIC base and interagency systems working together
    - i. Leverage grant funds to accomplish this end where possible

**Action Steps**

<i>Action Item</i>	<i>Responsible</i>	<i>Target Date</i>
Get brochure updates concerning PAS Services to publisher prior to new print date for more accurate information about program services.	Nonie Lancaster Mandee Buckley	Before Print Deadlines (varies)
Get information from Department of Workforce Services and Utah State Office of Rehabilitation for the mental illness PAS Service matrix.	Catherine Carter Kathy Daley Donna Sato	June 19, 2002
Follow up on provider qualifications and where the legal opinions are.	Cathy Chambless	June 19, 2002 or as it is known
Prepare a brief paragraph on Work Incentives for the DWS brochure. Contact Steve Wrigley to find out publication details.	Nonie Lancaster Cathy Chambless	ASAP (before brochure is sent to print)

**Recommendations for GOE Group**