

# UWIN Work Group Minutes

## Work Group: Employment Supports

Meeting Date: August 28, 2002

Facilitator: Catherine Carter and Ted Loosli

Minute Recorder: Tamara Keene

Attendees: Tom Brownlee, Catherine Carter, Cathy Chambless, Richard Hatch, Tamara Keene, Tonya Keller, Ted Loosil, Ronald Mecham, Matt Reed, Jeff Sheen, Judith Holt, Hank Liese, Nonie Lancaster and Steve Wrigley

### Next Meeting Date and Location

Main work group--October 23, 2002 from 10:00am-12:00pm at the Judy Buffmire Building in the South Conference Room  
 Flowchart sub group—September 10, 2002 from 1:00pm-3:00pm at the Judy Buffmire in room 200  
 Flowchart sub group—September 25, 2002 from 1:00pm-3:00pm at the Judy Buffmire in room 200

### Action Item Updates from Past Meetings

<i>Action Item</i>	<i>Status</i>	<i>Who</i>
Website update	EPAS form is now available for printing from the web site. Web site is in the process of being re-designed.	Tamara Keene Mandee Buckley Curtis Warren
Transportation issue for EPAS	Transportation is limited to assistance to the person going to and from work. (Salary of the person who gets person to work.)	Cathy Chambless

### Discussions for Future Meetings

Organization Chart to mesh with procedure flow chart  
 Review and revise flow chart

## Topic and Summary of Discussion

### **EPAS Program Update**

Currently have 2 applicants

EPAS Program doesn't seem to be getting out

- 1- Re-look at the people on the DSPD waiting list to see if there are any that could benefit from the EPAS program

### **Department of Labor Grant (VMH Proposal)**

One year grant for 125,000 dollars

Requires recipient to demonstrate who EPAS can help psychiatric patients (approx 50)

- 1- Medicaid eligible
- 2- Open with VMH
- 3- Be employed or have a promise of a job

No substance abuse clients and no homeless because of the time constraints for accurate and valid evaluation data

Identify triggers and stressors with a new job for the mentally ill

- 1- Support person to be decided by the consumer

Draw and define the lines between job coaching and personal assistance (non-skilled)

### **EPAS Procedure Task Force (Flow chart sub-group)**

Tonya Keller

Tammy Wood

Hank Liese

Kim Rognon-Sato

Cathy Chambless

Jeff Sheen

Tamara Keene

Mandee Buckley

Nonie Lancaster

## Topic and Summary of Discussion

### Potential Phone Call Conference

Main person in charge of MDS-HC Assessment Tool

- 1- Two main instrument
- 2- Community based
- 3- Institutionalized based
- 4- Form review for missing cognitive and behavior piece
- 5- MDS-HC will be the preferred and utilized tool, but we need to find missing pieces that haven't been covered.

## Action Steps

<i>Action Item</i>	<i>Responsible</i>	<i>Target Date</i>
Send EPAS flyer to DSPD clients who are on waiting list for personal assistant services waiting list via Steve Wrigley to find potential clients for the EPAS program	Steve Wrigley Cathy Chambless	October 23, 2002
Work on standardization of “hourly” needs for EPAS program. Form EPAS Flow chart sub-group.	Tonya Catherine Cathy	September 10, 2002 September 25, 2002
Send EPAS flyers to the Independent Living Centers (check-up)	Cathy	October 23, 2002

## Recommendations for GOE Group