

# UWIN Work Group Minutes

## Work Group: Employment Support (Golden-rod)

**Meeting Date: January 3, 2002**

Facilitator: Ted Loosli and Cathy Chambless

Minute Recorder: Tamara Keene

Attendees: Carma Stockton, Ted Loosli, Gordon Richins, Sandra Meehan, Tom Brownlee, Sara Hudgins, Mandee Buckley, Cathy Chambless, Tonya Keller, Judith Holt, Tammy Miner, Nonie Lancaster, and Noreen Brown

### Next Meeting Date and Location

March 13, 2002 10:00am-12:00pm at the Judy Buffmire Building (1595 West 500 South) in the south conference room.

### Action Item Updates from Past Meetings

<i>Action Item</i>	<i>Status</i>	<i>Who</i>
Gather information about what other states are doing for PAS (Personal Assistance Services) with an employment focus.	There were not many states that were assessable to talk with at the Baltimore Conference. Many states do not have employment supportive programs related to PAS. In order to promote and generate discussions on PAS a nationwide email group has been created.	Cathy Chambless
Hold focus groups with TBI (Traumatic Brain Injuries) and the mentally ill to assure their views and opinions are discussed and brought to the table.	A team has been coordinated and assigned focus groups to meet with	Noreen, Mandee, Bill, Catherine, and Cathy

### Discussions for Future Meetings

Go through flow chart and breakdown each box in detail so issues can be brought up and recommendations can be made.

## Topic and Summary of Discussion

### **Identify a sample group for evaluation with MDS-HC (Minimum Data Set-Home Care)**

Find a group of 10 people so Tonya can begin her evaluation

- Group needs to be broad for the most valid information

What is the intent of this sample group? What specifically is trying to be accomplished?

- Does a scoring system work?
- How do the actual hours needs by a participant compare to what the instrument determines?
- How does the Hygiene section work? Does it accomplish what it needs to for our situation?

### **Questions and opinions brought by with Flow Chart Discussion**

Should a person with qualification be able to act as a consumer's fiscal intermediary?

- Could we be flexible so exception could be made?
- No—there should have to be some sort of check and balance to protect the program and the consumer.

Need to clarify requirements that the consumer must met to access this program

- 1- Must be employed or have a promise of employment
- 2- Employment must consist of a minimum of 40 hours a month. (10 hours per week)
- 3- Consumer must be paid in accordance to the Federal Work Act

Don't exclude people by dictating what the minimum amount of care is needed to be eligible (based on hours)

- Find a way to be flexible and structured
- Could the program use the idea of having a "bank" of hours that can be accessed in variable amounts based on needs? Based on quarterly estimates.

How do we define this chart in terms of DWS (Department of Workforce Services) and Vocational Rehabilitation Services?

- Need to define what qualifies as a PAS and what is not PAS

## Topic and Summary of Discussion

### Thoughts and Ideas for Qualifications of Attendants who administer PAS

Is it viable to mimic the home respite model for intermediary care?

Should there be a minimum age for attendants?

- General consensus was no, as long as requirements for the Federal Work Act were maintained. (E.g. a person who is 14 could only work a maximum of 10 hours a week.)
- Employment should be handled by fiscal intermediary

Consumers should be able to choose who they hire and whether or not they use a Licensed Agency or hire their own attendants while using a fiscal intermediary.

Qualifications of attendants should be able to be minimal or only as skilled as certain tasks require but also remain within the constraints of the law.

- What are the boundaries between assistant vs. nursing care?  
Activities of Instruments of Daily Living should be handled by a hired assistant.  
What activities infringe on the Nursing Act?

## Action Steps

<i>Action Item</i>	<i>Responsible</i>	<i>Target Date</i>
Have a focus group with TBI and the mentally ill. Attempt to explain what we are trying to do and ask what the individuals think we are missing or should consider.	Noreen Brown Catherine Carter Mandee Buckley Bill Young Cathy Chambless	Mid January
Report ideas to John Williams and Michael Deily. Perhaps this should lead to a public hearing.	Tonya Keller Cathy Chambless	March 13, 2002
Noreen, Sandra, Cathy, and Catherine will recommend a total of 10 people for a sample for Tonya Keller to see how the MDS-HC tool works and how it can be modified to get the best results for our needs.	Tonya Keller	March 2002
Come up with an Attendant Qualification Checklist based on topics discussed at meeting.	Cathy Chambless and Tonya Keller	March 13, 2002
Get report on DWS involvement in personal assistant training (i.e., training contract with Weber ATC per Sandra Meehan). Also explore DWS role in personal attendant workforce issues (Steve Maas?)	Sara Hudgins	March 13, 2002
Call Denise Winslow about the model they currently use in her department.	Mandee Buckley	March 13, 2002

## Recommendations for GOE Group