

UWIN Work Group Minutes

Work Group: Employment Support

Meeting Date: March 13, 2002

Facilitator: Catherine Carter and Ted Loosli

Minute Recorder: Tamara Keene

Attendees: Catherine Carter, Ted Loosli, Gordon Richins, Jon Paulding, Roger Monia, Ronald Mecham, Tom Brownlee, Tonya Keller, Judith Holt, Mande Buckley, Margot Dana, Lynne MacLeod, Bill Young, Nonie Lancaster, and Nedra Taylor

Action Item Updates from Past Meetings

<i>Action Item</i>	<i>Status</i>	<i>Who</i>
Conducting focus groups	Mainly the information that is being gathered are facts and concerns that are known. Still conducting the groups.	Noreen, Mande, Bill, Catherine, and Cathy
Speak with Michael and John and discuss the process flow chart describing a system for PAS services	The topic was brought to Michael and John's attention and it was decided that the subject needed to be taken to the Executive Board for further discussion. Big policy issue.	Cathy and Tonya
MDS-HC tool testing and Pilot results	Sample went well, but needs further testing with the MH and TBI population to ascertain if the tool screens for the information that it is supposed to.	Tonya
Working on standards for personal attendants	In progress	Tonya and Cathy
Fiscal intermediary vs. agency pros and cons.	We need to do an RFP for this service to explore the possibilities. Refer to DSPD and Vermont's information on this subject	Cathy

Discussions for Future Meetings

What do other states do for family support vs. state support? Where do they find a balance?

Topic and Summary of Discussion

Tonya's Test results with the Minimum Data Set-Home Care (MDS-HC) tool (refer to hand-out for additional details)

The tool identifies informal supports as they are “now” there is nothing that describes how the client feels about the supports.

This screening tool is not an attempt to exclude people but to determine who need help the most.

- Resources are still a factor/ but the “gate” has to be open to many people in different situations
- Mental Health clients are the biggest concern, in respect to “falling through the cracks”

How do we find a way to identify a person's need for services without labeling their disability?

Local health program works with nurses that are very connected to the community.

- See if they could help us on a fee-for-service basis
- Initial reaction when this idea was presented, was not great excitement
- Could function as a hub for services statewide

Conference Calls for National Personal Assistance Services

Many people nationwide are frustrated with their tools for handling PAS

Definition to PAS in the workplace

- there is a manual that is published by Virginia Commonwealth
 - 2 areas are discussed
 - 1- PAS in relationship to a person's needs
 - 2- PAS in relationship to a person's needs to do a job
 - a- Provided as a reasonable accommodation
 - b- Employers responsibility

Next call will the conference call this week will focus mainly on assessment instruments and the lesser topic is transportation.

- Some states use waivers
- Some state have a criterion to follow

Please let Tamara Keene know if you want to participate in these conference calls. She will get the information to Lynne, who can set up the number of participants.

Action Steps

<i>Action Item</i>	<i>Responsible</i>	<i>Target Date</i>
Go through a second series of pilot testing to test validity and a different scenario of questions. Make sure the outcome is what is desired in reference to Mental Health and Traumatic Brain Injury clients	Tonya Keller Jon Paulding	May
Will be meeting with local Health Agencies to see where they stand on having community nurses assist with assessments. Hope to create a statewide hub for service.	Cathy Chambless Tonya Keller	April
Send Tamara the MDS-HC cover sheet for her files. This is a notice to attach to the assessment tool if it is shown or demonstrated to other parties.	Tonya Keller	March 27, 2002
Try and get a synopsis of conference calls and send the minutes out to Employment support group.	Cathy Chambless Catherine Carter Lynne MacLeod Tamara Keene	After each conference call
1 st Wednesday of each month is the National phone conference on PAS at 11:00am. If you want to participate you must let Tamara know before hand so you get registered for the call.	Tamara Keene Lynne MacLeod	Prior to 1 st Wednesday of each month
How many people would be served by the program during the first year....get an estimate	Cathy Chambless	April
Get a report on DWS involvement in personal assistant training (i.e. Training contract with Weber ATC per Sandra Meehan). Also explore DWS role in personal attendant workforce issues (Steve Maas?)	Sara Hudgins	April Meeting
Continue discussions with Michael and John about system change and PAS issues. In particular Case Manager topics.	Cathy Chambless Tonya Keller	Ongoing

Recommendations for GOE Group

What do other states do to determine a balance between family support and state support?
Speak with Denise Winslow concerning PAS.