

UWIN Work Group Minutes

Work Group: Employment Supports

Meeting Date: March 27, 2002

Facilitator: Catherine Carter, Ted Loosli

Minute Recorder: Tamara Keene

Attendees: Catherine carter, Ted Loosli, Gordon Richins, Jon Paulding, Ronald Mecham, Lynne MacLeod, and Nonie Lancaster

Next Meeting Date and Location

April 10, 2002 at the Judy Buffmire Building from 10:00am – 12:00pm in the South Conference Room

April 24, 2002 at the Judy Buffmire Building from 10:00am – 12:00pm in the South Conference Room

Action Item Updates from Past Meetings

<i>Action Item</i>	<i>Status</i>	<i>Who</i>
Review actions of the last month and begin to move forward.	MDS-HC pilots have been wrapped up and will begin again. Group will continue to work on PAS processes	All ES Group

Discussions for Future Meetings

Review the PAS Committee Appeal Process Flow Chart

-Discuss with Cathy and Bill to see how it "fits" within the existing system policy

Topic and Summary of Discussion

Reviewing Employment Related Personal Assistance Flow Chart

Step #2—MDS-HC

- 1- Does not seem to measure what we need it too
- 2- We may learn of other alternatives during the National PAS phone call
- 3- Tonya is re-evaluating the three criteria that seem to be important. Currently trying to determine who is will screen and are we left with the people who can be most helped with this program.
- 4- MDS-HC has not been validated with the DDMR population

Appeal Box

- 1- Who manages appeal process
 - a. Current agency structure vs. creating a PAS appeal program
 - i. Someone who has knowledge of the tool but is not running the assessments to manage appeals (non-biased party)

Step #5—Quality Review

- 1- Could a survey accomplish this with minimal training?
 - a. DSPD may have some existing models that could be applied to our program
- 2- Needs a time frame
 - a. Could be imperative so a consumer doesn't lose a job
 - i. Try to keep it within 10 working days

Design Draft of PAS Committee Appeal Process Flow Chart

Action Steps

<i>Action Item</i>	<i>Responsible</i>	<i>Target Date</i>
Find out if there is an appeal form that exists already.	Lynne	April 10, 2002
Get model surveys from DSPD that apply to checks and balances for quality control.	Nonie	April 10, 2002
Go through a second series of pilot testing to test validity and a different scenario of questions. Make sure the outcome is what is desired in reference to Mental Health and Traumatic Brain Injury clients	Tonya Keller Jon Paulding	May
1 st Wednesday of each month is the National phone conference on PAS at 11:00am. If you want to participate you must let Tamara know before hand so you get registered for the call.	Tamara Keene Lynne MacLeod	Prior to 1 st Wednesday of each month
Continue discussions with Michael and John about system change and PAS issues. In particular Case Manager topics.	Cathy Chambless Tonya Keller	Ongoing

Recommendations for GOE Group