

UWIN Work Group Minutes

Work Group: Grant Oversight & Evaluation (Blue)

Meeting Date: December 19, 2001

Facilitator: Bill Young

Minute Recorder: Tamara Keene

Attendees: Bill Young, Cathy Chambless, George Julnes, Hank Liese, Lynne MacLeod, Rich Roberts, Catherine Carter, Corey Rowley, Ted Loosli, Nonie Lancaster, Paul Day, Judith Holt, and Mandee Buckley

Next Meeting Date and Location

March 13, 2002 Cannon Health Building (288 N 1460 W) Video Conference (room TBA), 1:00 – 3:00 pm

Action Item Updates from Past Meetings

<i>Action Item</i>	<i>Status</i>	<i>Who</i>
Have representation from the Outreach and training work group at the other meetings, and Representatives from the other work groups attend the Outreach and Training Meetings as well.	Facilitators from each respective workgroup will assign a member to attend the OT group. The OT facilitators will assign members to attend the WI and ES workgroups	Facilitators of each workgroup

Discussions for Future Meetings

Topic and Summary of Discussion

Review Actions Items from Facilitator Meeting

Roles of Facilitators

- Keep group moving towards goals
- Have evaluators meet briefly with Facilitators after meetings to problem solve or ask questions.

All GOE members attend other workgroups meetings when possible

Workgroup Update

Outreach and Training Workgroup

Began to build an agency / consumer / advocate matrix

- Target and Message
- Identify populations and level of knowledge they may need

Is this workgroup on track?

- Some of the brainstorming got out of control
- Find ways to get more pointed feedback (i.e. what 4 groups need this information now?)
- Help set boundaries
- Group consensus
- Decide who needs information
- Decide how to deliver the information
 1. Website
 2. Training
 3. Hearings
 4. Brochures

Some of the information to be delivered needs to be clearer. "Content"

Make sure workgroup members understand that everything said and all opinions are valid.

Employment Support Workgroup

Came up with a flow chart that will be useful when tackling a procedure manual.

Trying to get "all voices" represented.

Reported flow charts to Michael Deily and John Williams

- They seem to approve of the outlined progress

Topic and Summary of Discussion

Baltimore Conference

- Presented to a panel discussion about Medicaid
- Tried to exchange information with other states about personal assistance
 1. Learned that having a clean slate is good because we can build and not have to repair an operating system
 2. Decided that tracking employment will be useful
 - Build into a data base from the beginning instead of re-vamping an already existing system
 3. Learned about peer support groups and how they could help.

ADL / IADL

- Ways to categorize a person's function ability
- Need to clarify cognitive cueing
- Need to learn more about Medicaid (Technical)

MDS-HC (Minimum Data Set – Home Care) Training

- Focus is for level of care (Mainly nursing homes) but can be used to identify lesser needs as well.
- What level of training would someone need to have to administer medical portions of the MDS-HC?
 1. Could targeted training suffice in lieu of a nurse?
- MDS-HC and other information will be collected by a case manager.
 1. Team effort
 2. Proposed idea at this point

Work Incentives Workgroup

Determined what goals for workgroup were

- Helped to bring a focus to the group

Some of the goals were as follows

1. Ways to enhance standardization of Benefits Planning
2. Quality assurance
3. Try to get the Social Security System to be more responsive to individuals

Action items were set up and developed.

- Corey feels that these actions will make the group feel more cohesive

There was a good blend of “voices” and everyone really worked with each other and built on each others ideas.

Phyllis will be asked to switch to this work group so Mental Health has a voice here.

Topic and Summary of Discussion

Employer Education

Diane Russell is the new director of the Governor's Committee for Employment of People with Disabilities

- May be able to get many more employers who can hire people with disabilities
- Have this group act as the Employer Education Workgroup
- All "voices" still need to be represented because this will still be a PAR group.

Currently GCEPD does not have consumers

- Could this be changed through legislature?

One Stop Service Delivery Grant (US Department of Labor)

- accessibility study for Department of Workforce Services (DWS)
- Benefits counselors
- Skills training / Job seeking skills
- DWS is supportive of this

Identify a small planning team to pull details together

Action Steps

<i>Action Item</i>	<i>Responsible</i>	<i>Target Date</i>
Make sure all workgroups are aware of upcoming meetings and make a point to assign someone from each group to attend the Outreach and Training Workgroup.	Tamara Facilitators of each workgroup	Each Meeting
Call Terry Johnson to follow up with informed consent issues. Meet with Terry.	Bill and George	March 13, 2002
Ask Phyllis Sharples to move to the Work Incentives Work Group for additional Mental Health representation.	Catherine	January 15, 2001
Is there a way to get all pamphlets and brochures together so workgroups can see what is out there and begin to problem solve quality issues and inconsistencies?	Nonie to get information to OT group and Hank	January 8, 2002
Help facilitators from the OT workgroup get comfortable moving from Matrix process to a more focused platform. Assist in devising a strategy.	OT Facilitators Hank Cathy	January 8, 2002
Talk with Fan Tait (State director of children's' waivers) to connect Healthy 2010 issues.	Cathy Mandee	March 13, 2002

Recommendations for Executive Board