

UWIN Work Group Minutes

Work Group:

Meeting Date: April 14, 2004

Facilitator: Nonie Lancaster and Alison Lozano

Minute Recorder: Tamara Keene

Attendees: Mandee Buckley, Cathy Chambless, Rick Cobia, Margot Dana, Judith Holt, Tamara Keene, Nonie Lancaster, Alison Lozano, Jeff Sheen, and Sara McCormick.

Next Meeting Date and Location

July 14, 2004 from 1:00pm – 3:00pm at the Judy Buffmire Building in the South Conference Room

Action Item Updates from Past Meetings

<i>Action Item</i>	<i>Status</i>	<i>Who</i>
Follow up with Mental Health trainings for those who didn't not receive training thus far.	On today's agenda for discussion	Mandee Nonie Jeff
Get on the Self Advocates Leadership conference program	Nonie talked to the conference committee and is currently waiting for the go ahead from them.	Nonie Alison
Have we gotten approval for LINKS Co-Sponsorship?	Completed	Tamara Cathy Mandee
Touch base with VMH about demo concerns with recruiting.	Completed...they currently have 12 enrolled	Cathy
Send out a draft of the Training plan to this work group before it is finalized	Move forward to this week's assignments...	Mandee Nonie

Topic and Summary of Discussion

Transition Roundtable

- 1- The roundtables were well attended by different agencies.
- 2- Three hours long
- 3- For the Transition Specialist needed to be weaned into Social Security and Work Incentives
 - a. They just don't have much awareness of the specifics
 - b. Struggle with overall concepts...this time around
- 4- In Salt Lake it was attended by about 50 people
 - a. Mostly were Transition Specialists or part of the Education Program
 - b. Some VR Counselors
 - c. Group asked for follow up, so trainings will be planned for this fall, in coordination with Susan Loving
- 5- Cedar City will be held there next week

What's next for Vocational Rehab

- 1- Anita has been working her way through each VR District
 - a. Once completed, we will go back and follow-up
 - b. Did initial training on the Ed-Net program
- 2- Consider additional EPAS Training for VR
 - a. DSPD staff meetings could also be good training inlet
 - i. Focus on intake workers (Northern Region)
 - ii. Trisha from the Central Region, is a good contact
- 3- Coordinate training and appropriate referrals to the BPAO Program
- 4- VR seems to be much more receptive to having training on Work Incentives

Topic and Summary of Discussion

Review Curriculum for LINKS Conference

- 1- Working the transition sub-committee, we got feedback that we need to make our material to address families as it pertains to them and their children.
 - a. Address misconceptions / Myths
 - b. Anita will present a brief MWI Overview
 - c. Jolene will present a brief SSA Overview
 - d. Small group breakouts to allow informal Q&A (45 minute sessions)
- 2- Talk about the age 18 transition
 - a. SSA Re-evaluation
 - b. Work potentials / changes
 - c. Primary Care Network Insurance opportunities
 - d. Understanding that the Medicaid Review Board

Training Schedule for Mental Health Centers

- 1- This summer training will focus on the mental health population
- 2- Before now, some trainings to various state-wide club houses have received some training.
- 3- Need to focus on Providers and Staff so more people are ready to share the information with consumers.
- 4- Kirby Potter is part of the UBHN Directors, and has invited UWIN to present to the clinical directors at one of their upcoming meetings.
 - a. Continue trying to set up trainings with the various providers and staff of the clubhouses
- 5- As trainings occur, get a feeling for who could/would be able to perform benefits planning to further their goals of statewide service.
- 6- Representative Payees, who are the members of a provider association, really need information on work incentives
 - a. Tough population to get to
 - b. Interesting audience
 - c. Typically family members to the consumers
 - d. Consider web cast-type or video training, unless something already exists
 - e. Training on what SSA expects and needs the representative payee

Topic and Summary of Discussion

Web cast Trainings

- 1- UWIN Retreat explored many different needs of this programs and related services.
 - a. Addressing BPAO increase and demand
 - i. Come up with more material that people can have access to while they are waiting for a face-to-face appointment with a benefits planner (web cast format)
 1. Archived on demand and accessed through the Work Ability website
 2. Some advantages to live web-cast are: new worker training, ongoing scheduled training, answer questions through phone line, publicize...
 3. Both methods could be utilized
 - ii. How would we best market Archived and Live Web casts?
 1. Who is the audience
 2. What information do we want up there
 3. What is the purpose of the material
 - a. Consider the first topic and group of archives could relate to the BPAO Waiting list in response to the 6-8 week waiting list.
 - i. What BPAO planners can and cannot do?
 - ii. What you can expect from a meeting with a benefits planner?
 - iii. What you need to bring to your first meeting?

Action Steps

<i>Action Item</i>	<i>Responsible</i>	<i>Target Date</i>
Send out a draft of the Training plan to this work group before it is finalized	Nonie	Next Meeting
Help Anita know which material needs to be presented at the LINKs Conference	Judith Cathy	April 22, 2003
Find a young adult or parent who has progressed through the transition phase and is working to present at the LINKS conf.	Nonie	April 22, 2003
Get a more updated list of the mental health clinical directors that would make good contacts for us to set up trainings through. Cathy will get a current list and email it to Jeff to further his efforts to train.	Cathy	May 6, 2004
Find out if there is some sort of training support for representative payees put out by SSA or other supporting agency.	Gordon Jeff	Next Meeting
Plan a group to come up with the format and purpose for BPAO waiting list situation by planning web-casts. Think about inviting consumers, benefits planners, other provider/agencies, and people who have completed the BPAO program to see what they would have liked to have seen or address what misconceptions they had about their first meeting. (Jolene—BPAO, Margo—BPAO, Trisha—DSPD, Andrew—Consumer, Judith nominate web cast rep, Margo nominate a VR Counselor, look to DWS as a resource since they have done this type of training with their agency.)	Nonie Cathy	May 6, 2004
Send final training list concerning the People's First training to Alison.	Nonie	May 6, 2004