

UWIN Work Group Minutes

Work Group: Outreach and Training

Meeting Date: August 3, 2004

Facilitator: Nonie Lancaster

Minute Recorder: Tamara Keene

Attendees: Mande Buckley, Cathy Chambless, Judith Holt, Tamara Keene, Nonie Lancaster, Kathy Meyer, Jon Westling, and Angie Hughes

Next Meeting Date and Location

September 22, 2004 from 1:00pm-3:00pm at the Judy Buffmire building in the ERC Conference Room.

Action Item Updates from Past Meetings

<i>Action Item</i>	<i>Status</i>	<i>Who</i>
Send out a draft of the Training plan to this work group before it is finalized	Completed	Nonie
Help Anita know which material needs to be presented at the LINKS Conference	Completed	Judith Cathy
Find a young adult or parent who has progressed through the transition phase and is working to present at the LINKS conf.	Completed	Nonie
Get a more updated list of the mental health clinical directors that would make good contacts for us to set up trainings through. Cathy will get a current list and email it to Jeff to further his efforts to train.	Will continue and find a representative to coordinate with.	Cathy
Find out if there is some sort of training support for representative payees put out by SSA or other supporting agency.	Follow up for next time.	Gordon Jeff

<p>Plan a group to come up with the format and purpose for BPAO waiting list situation by planning web-casts. Think about inviting consumers, benefits planners, other provider/agencies, and people who have completed the BPAO program to see what they would have liked to have seen or address what misconceptions they had about their first meeting. (Jolene—BPAO, Margo—BPAO, Trisha—DSPD, Andrew—Consumer, Judith nominate web cast rep, Margo nominate a VR Counselor, look to DWS as a resource since they have done this type of training with their agency.)</p>	<p>Began these trainings in June and have been holding them every other week. They seem to be going well, and proving to be a good resource for people who are interested in BPAO services and those who want to know more about the Ticket To Work.</p>	<p>Nonie Cathy</p>
<p>Send final training list concerning the People’s First training to Alison.</p>	<p>Completed</p>	<p>Nonie</p>

Meeting Date: August 5, 2004

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Topic and Summary of Discussion

Brainstorming the “UWIN Legacy”

Want to come up with some sort of resource that will be available to people even once the grant is over. Need to understand who would access the information.

- 1- VR perspective
 - a. USU graduate program as a resource (videos etc...)
 - b. 30 minute introduction video for VR training module, to introduce counselors to various programs.
 - i. Jennifer Morrel is the training contact with VR
 - ii. Plant seeds in new counselor trainings
 - c. Website with this information so counselors can access information
 - i. Videos and plain text would be useful
 - d. Consumers will also have a station where they can access the web as well.
 - e. Web Streaming is a feature that VR counselors are familiar with as well.

Topic and Summary of Discussion

- 2- Work Ability perspective
 - a. Having some consumers explain how services have impacted their life's
 - i. This would be done to highlight the incentives
 - ii. Contact Richard Nasogi about a clip done on clients in the St. George area.
 - iii. Possibility of taping the consumers at the TBI Conference
 - iv. Translation of material to reach various ethnic populations
 - b. Having an expert discuss each program in a short video.
 - c. Helping people to understand why working is important

- 3- Who are the audiences
 - a. VR
 - b. Mental Health
 - c. Educators
 - d. DWS
 - e. DSPD
 - f. Consumers
 - g. IL Centers
 - h. Providers

- 4- Conduct a survey to see how the various audiences can get maximum usage from historical information
 - a. Some groups have little to no computer access, are there alternate methods to cover a large broad based group?
 - i. Video tape and printed material
 - ii. Website and Web Stream
 - iii. More permanent matrix to inform people what to look for

 - b. It may be useful to have a one on one conversation to understand culture and needs of each audience rather than a general survey.
 - i. Need to understand needs, computer access, firewalls, consumer base, barriers and limitations.

Topic and Summary of Discussion

- 5- Topics and issues to cover
 - a. MWI
 - b. SSA and Disability
 - c. Medicaid Eligibility
 - d. EPAS
 - e. Ticket to Work
 - f. BPAO

- 6- With the consumer testimonials they may have to be tailored to each agency they will be used in, to make it a more valuable resource, and ensure its usage.

Action Steps

<i>Action Item</i>	<i>Responsible</i>	<i>Target Date</i>
People to contact about “UWIN Legacy” plans. Jennifer Morel, Sharon Yearsly*, John Harbert* Nancy Bentley or Bill Young*, Mental Health Assoc—or clinical directors/club house network, and Susan Loving* to discuss options for ongoing resource options specifically to each group.	Cathy and Judith*	Begin now, and ongoing as information in gathered.
Begin getting clips of the various incentives. Ticket/BPAO orientation and Gene’s Journey taping at one of the next meetings. Plan for others. (Medicaid is in production for a DWS project)	Cathy and Judith	August 11, 24-25, Sept 15, 2004
Review and re-purposing Gene’s Journey to meet needs of “UWIN Legacy” plans. Pilot it in Provo.	Mandee and Nonie	August 24, 2004
Need to get a better contract for the Mental Health clinical directors to continue the needs conversation.	Cathy	September 22, 2004
Find out from Jana Kettering what the procedure is for getting translations for these materials. At what point do they need to be involved in production?	Tamara	September 22, 2004
Find out quotes for other people to help with the production process. Hank will have one group contact Judith.	Hank and Judith	September 22, 2004
Consumer testimonials and gearing for audience and usage. Write up script for questions. Begin finding possible people to document. (Including various ethnic backgrounds, where possible.) Get consents.	Cathy and Judith	September 22, 2004