

UWIN Work Group Minutes

Work Group: Work Incentives

Meeting Date: May 28, 2003

Facilitator: Margo Dana and Cathy Chambless

Minute Recorder: Tamara Keene

Attendees: Doree Anderson, Noreen Brown, Mandee Buckley, Cathy Chambless, Margot Dana, Anita Hall, Tina Johnson, Tamara Keene, Hand Liese, Suzette Martellaro, Sarah McCormich, Esther Medina, Phyllis Sharples, Jeff Sheen, Gerald Smith, Jolene Wyler, and Tammy Miner

Next Meeting Date and Location

Work Incentive Workgroup meeting June 25, 2003 from 10:00am–12:00pm at the Judy Buffmire Building
Medicaid Work Incentive Sub-Group June 11, 2003 from 3:00pm-4:00pm at the Judy Buffmire Building

Action Item Updates from Past Meetings

<i>Action Item</i>	<i>Status</i>	<i>Who</i>
Look into the Disability Culture at Snow College to include on the regional training	Has been coordinating with the college to get the information out to the community.	Mandee
Get Link descriptions for Web Page.	Brit Allen is working on describing the web site links.	Mandee
Review training link and plan design and function	Training data base is designed into the website and will be available once website is online.	Tamara
Plan a mailing for those who participated in the Medicaid Buy-In Survey about the changes to both the Spend-Down Program and the Buy-In Program. Can we use this list of names? Is a mass mailing a privacy issue?	Anita has a list of the people who dropped of since this past July and who is currently on MWI program now. They are heading a mailing list.	Anita Hill
Have the MWI sub-group helping plan trainings and strategic plans to inform agencies and workers to help them understand how to help the people accessing these Work Incentive programs	3 trainings for MWI up and coming through mid-July.	Anita Hill

Topic and Summary of Discussion

MWI Subgroup

Discussed who to train concerning the changes with the Medicaid Work Incentive Program.

Discussed how to get the information out to those who need to know the most, but eventually working down to all knowledge levels (matrix plan).

- 1- Having all sub group members bring potential list serves to include in information dissemination
- 2- Use DWS training contacts for cross agency training
 - a. Cathy Link
 - b. Helen Post
 - c. Steve Mass

Benefits Planning Subgroup

Working on a Satisfaction Survey with Sarah McCormick

Database is online and available for tracking BPAO Cases

ITOT Training (Early June 2003)

- 1- Have 22 applicants so far
- 2- Statewide training
 - a. Beaver (Not covered)
 - b. St George (Not covered)
 - c. Delta (Not covered)
- 3- Public and Private sectors are well represented
 - a. DSPD (Need one more rep from southern region)
- 4- Currently plan on having a training for approx 35 people
- 5- At this point in time this training is not being charged for, but they are being held to a time commitment to serving people with the skills they learn at the training.
- 6- 40 hours of training (week long)

Topic and Summary of Discussion

Ticket to Work Subgroup

Just completed Employment Network Conference.

- 1- Basic overview
 - a. Legislation
 - b. BPAO
- 2- More specific
 - a. How should think about being and EN
 - b. What the benefits are
 - c. How to work together to improve the community
- 3- SGA and technical discussion
- 4- Payment Options
- 5- Partnersshipping

Many people felt that the information was helpful even though they don't have a vision to be an EN at this time. This was in preparation before MAXIUMS comes to Utah to prep us for roll out. Still need to determine who will be potential employees, get more information out statewide, understanding what the general understanding is of this program and its goals, and continue to address the fears of both consumers and employers.

What's next on the table?

- 1- Smaller versions of the EN conference available statewide.
- 2- Peter Bair helped to implement The Ticket in other states. He is a liason from SSA. He is proactive on the Work Incentives for improving the community.
 - a. Hoping to secure some of his time for TA and possible training potentials
 - b. Get examples of other EN providers who were not Voc-Rehab.
 - i. What worked for them
 - ii. What didn't
 - iii. What were their barriers
- 3- Voc-Rehab needs to decide how the Fee-for-service will affect potential EN's. Work on procedures and policy for partnersshipping, because VR is a leader amongst potential EN's. It is vital for VR to decide what they are doing to make it easier for other people, providers, and agencies to see how they may be able to fit into the picture. Is there some way that we can help VR create procedures to set a role model for other potential EN's fall into? Voc-Rehab shouldn't have to be the role model, but this could be a hang up for encouraging others to step-up.

Topic and Summary of Discussion

- 4- Go to the Ticket conference back east to learn about the problem that other states are encountering to help guide us for this fall when Ticket rolls out.
- 5- Get people who are serious about being an EN and include Peter in this session and really talk about what this means and how this can work.
- 6- Follow up on those who came to the conference to determine the most likely EN's. See what their needs are and questions they have.

EPAS Workgroup

Complete the Evaluation piece for the program.

2 new people entering program, bring the total to 4 participants.

EPAS is currently dealing with Home Health Agency for the first time. We are working on shaking out the kinks and procedures.

Jeff and Judith are developing a script and presentation with Doree for EPAS to help inform people on EPAS and its purpose.

We are going to be doing a pilot program with Valley Mental Health to determine the needs of consumers with a Mental Health condition or impairment when beginning a new job. The goal of this pilot program is to determine a guideline for EPAS services for this population. This will be in coordination with Sarah McCormik (Evaluator), Catherine Carter (Valley Mental Health) and Mande Buckley (UWIN Project)

We will do more of an update at a later meeting.

UWIN Evaluation Plan (draft handout)

Need to follow a written Evaluation Plan, or framework, for how to proceed with determine outcomes and progress of UWIN Project

We are fortunate to have resources for evaluation and we really want to take advantage of this. Having data is very helpful for modeling, advocacy of programs, and creating a good system.

The Evaluation is divided into four major areas:

- 1- Implementation goals

Topic and Summary of Discussion

- 2- Individual-level Goals for Program Consumers
 - a. Monitoring consumers and program level outcomes
- 3- Program Evaluation Goals
- 4- System Change Goals

The evaluation plan will continue to be implemented through December 2004.

The Medicaid Work Incentive (MWI) or Buy-in Program has already been evaluated by consumer survey and focus groups. The outcomes of these two pieces are being used to revise the program in light of increased funding by the State legislature.

Evaluation of the Benefits Planning Assistance and Outreach program (BPAO) is awaiting approval of the consent form and the development of the BPAO database.

An Employment-Related Personal Assistance Services (EPAS) evaluation subgroup has been established and is developing an evaluation plan.

Charter for Work Incentive Workgroup

Utah Work Incentives Coalition (UWIC), which includes Utah Work Incentive Initiative (UWIN) Staff and contractors, on effective way to educate Target Groups about new work incentive program for individual with disabilities.

Role of Work Incentives work group

- 1- To recommend evaluation questions that reflect the desired outcomes of the community for the Medicaid Work Incentive program
- 2- To provide recommendations concerning the development and implementation of statewide Benefits Planning
- 3- Advise agencies and service providers to ensure effective implementation of Ticket to Work

Revisit Work Group Strategies

- 1- Extend invitation every opportunity using existing contacts
 - a. Use phone scripts to make phone calls to re-invigorate membership
- 2- Establish a meeting schedule for each work group
- 3- Pre-meeting / New membership orientation
- 4- Regular Work Incentive work group meeting to gather more reports from sub-groups
- 5- Have facilitators dictate an email to send out to each work group members, or call missing work group members

Action Steps

<i>Action Item</i>	<i>Responsible</i>	<i>Target Date</i>
Identify facilitators for each site for the MWI Video conference on July 17. (Jeff will take Logan)	Mandee Tamara	Before Training
Presentation at the public Hearing (Approx 2 minutes). Hearing is from 4:00pm-6:00pm at DSBVI.	Mandee Nonie	June 17, 2003
BPAO and MWI Subgroups need to see if they have other Evaluation questions to be considered.	Margo Kathy Daley	Next meeting