

UWIN Work Group Minutes

Work Group: Work Incentives/BPAO Retreat Planning

Meeting Date: April 23, 2002

Facilitator: Bill Young

Minute Recorder: Mande Buckley

Attendees: Bill Young, Kathy Daley, Matt Knotts, Jolene Wyler, Margot Dana, Mande Buckley, Dan Crandall, Judith Holt, Nonie Lancaster, Lynne McLeod.

Action Item Updates from Past Meetings

<i>Action Item</i>	<i>Status</i>	<i>Who</i>

Discussions for Future Meetings

Retreat agenda, schedule, and other relevant information.

Topic and Summary of Discussion

1. Introductions and Welcome
2. Purpose of this meeting is to plan for the Benefits Planning Assistance and Outreach (BPAO) retreat.
3. The retreat will focus on developing a coordinated statewide system of benefits assistance and counseling to Social Security Disability Beneficiaries. The proposed objectives include:
 - Achieve consensus on the need for a statewide coordinated system.
 - Identify the values that would drive the system.
 - Determine what standards would be included in the system, i.e., certification, education, continuing network of supports, quality assurance, ethical issues, and target population.
 - Determine how the system would be structured, i.e., statewide, common database, common policies and procedures agencies and organizations involved.
 - Identify what resources would be needed to implement and operate the system.
 - Recommend what needs to happen next.
 - Common data collection system.
 - How do we "buy-in" at a systems level?
4. The retreat will involve representatives from Mental Health, Division of Services for People with Disabilities, Private Provider Organizations, Department of Health, Social Security, and Department of Workforce Services, Centers for Independent Living, Utah State Office of Rehabilitation, Disability Law Center and members of the Work Incentives Workgroup, including consumers and representatives of consumers.

The following individuals were identified:
Susan O'Meara, Bill Young, Kathy Daley, Jolene Wyler, Margot Dana, Dianne Brown, Ruth Petter, Matt Knotts, Corliss Neuber, Esther Medina, Robert Snarr, Brian Miller, Phyllis Sharples, Rick Cobia, Sharon Yearsley, John Harbert, Cathy Chambless, Nonie Lancaster, Mande Buckley, Tamara Keene, Mike Richardson, Laurel Morris, Debbie Mair, Mary Johnson, Bonnie Lund Aaron Smyth, Judith Holt, John Paulding, Sharon (4 corners), Lynne McLeod, John Westling, Susan Loving, Drew Hyde, Marie Christman, Tom Dubach, Dan Crandall, Rich Roberts, Donna Sato, and Hank Liese.
5. It was suggested that we find a way to include Social Security Claim Representatives in the process.
6. It was also suggested that information "packet" be distributed to those planning to attend. This would include some basic information and level of knowledge of the issues to be addressed. It would also include a comprehensive agenda.
7. The next meeting of this group will be on May 20th from 9:00-11:00am at the Judy Ann Buffmire Bldg, South Conference Room. The actual retreat will be scheduled on June 3rd (8:00-4:30) and June 4th (8:00-12:00), location to be announced.

Action Steps

<i>Action Item</i>	<i>Responsible</i>	<i>Target Date</i>
Contact DWS Representatives	Bill	ASAP
Contact Mental Health Representatives and Aaron Smyth (consumer)	Jolene	ASAP
Contact DSPD Representatives	Kathy D.	ASAP
Pull together comprehensive agenda and background information to be given to participant's prior to retreat.	Bill, Susan, and Margot	ASAP
Schedule a meeting room and other accommodations for the retreat on June 3-4, and handle the RSVP list.	Tamara	ASAP

Recommendations for GOE Group